







## CONDITIONS FOR ALLOCATION OF FUNDS

1. Any grant allocation must be applied to the specific purpose stated on this application and to no other purpose. Acceptance of payment will be deemed to confirm that the grant allocation has or will be applied accordingly.
2. The allocation is made as a grant, a gift from Trust funds, made on the condition that no procurement fee, commission and/or discount has or will be paid to any person and that no identifiable direct benefit arises or may arise in the form of a supply of goods or services to any party involved as a result of the payment being made.
3. In the event of non-compliance to these conditions, an amount equal to the allocation amount is immediately repayable by the recipient to the Trust.
4. Any grant made by the Trust is exempt of Goods and Services Tax.
5. The Trust requires that an acknowledgement of grant be completed and returned to the Trust, once funds have been received by the recipient organisation.
6. Any uniforms or equipment purchased from grant money will need to remain the property of the club/group/school.

## AUDIT AND INSPECTION

Grassroots Trust Limited records will be inspected and audited by the Department of Internal Affairs. Grassroots Trust Limited is required to render details of all donations to the Department of Internal Affairs. This grant application is made with the understanding that if any Department of Internal Affairs officer so requests, the applicant organisation shall agree to and participate in (at its own expense) any such inspection and/or audit. Grassroots Trust Limited may also request information and verification as to how the funds were used.

## GRANT CRITERIA

**Grassroots Trust Limited is authorised to operate gaming machines to raise money for the following purposes:**

- a. any charitable purpose;
- b. any non-commercial purpose that is beneficial to the whole or a section of the community; and
- c. promoting, controlling, and conducting race meetings under the Racing Act 2003, including the payment of racing stakes.

**The above authorised purpose includes (but is not limited to):**

- the promotion and development of amateur rugby union football, within rugby clubs affiliated to the New Zealand Rugby Football Union Incorporated deemed to have subscribed to and be bound by the constitution and rules of the New Zealand Rugby Football Union Incorporated;
- the promotion and development of amateur sport through direct support of amateur sporting bodies. Grants only issued to sports bodies which are formally established and/or legally constituted;
- public sports facilities (e.g. a stadium) provided that the facilities are not used primarily for professional sport;
- wages and salaries where the employing body has an entirely non-commercial, community or charitable purpose and provided that the payment of a wage is necessary to achieve the authorised purpose;
- general public education;
- education scholarships (provided the students are selected in a fair and open manner after public advertising, and are overseen by a recognised educational authority or school board, and provided that they are limited to primary and secondary level);
- non-profit community cultural or arts festivals;
- the promotion of public amenities such as parks or museums; and
- supporting non-commercial emergency rescue services.

**Grants will not be made for:**

- groups or individuals standing for an election to public office;
- lobby groups or action/pressure groups (e.g. Greenpeace, or Sensible Sentencing Trust);
- social events, e.g. school balls, family reunions, entertainment in pubs or clubs, sporting trips for supporters or spectators, or after match functions for sporting groups;
- personal or commercial gain;
- professional sport; or
- non-affiliated "social" sports clubs (such as corporate leagues).

**THE FOLLOWING ARE FURTHER EXAMPLES OF PURPOSES THAT ARE DEEMED UNAUTHORISED FOR GRANT CONSIDERATION. THIS LIST IS NOT EXHAUSTIVE BUT RATHER IS INTENDED AS A SAMPLE. FOR MORE DETAILED INFORMATION, PLEASE CONTACT US DIRECTLY.**

Applications are deemed retrospective if goods/services have been paid for or the event has taken place before the application has been presented and a decision made by the Grassroots Directors.

1. Anything intended to further the activities of professional sports persons or teams.
2. Any individual sport person unless the grant is made to and administered by an incorporated sporting body.
3. Anything related to a hotel social club.
4. Third party donor organisations (eg. service clubs).
5. Food and entertainment.
6. Dress uniforms.
7. Funding for fundraising events.
8. Purchase or subsidy of vehicles intended for purposes associated with social functions.

The Directors meet the fourth week of every month. Completed applications must be received on or before the last working day of the month prior to the Board meeting in which the application is to be considered. Applications submitted or completed after this date will be held for consideration the month following.

Please ensure grant applications are submitted at least two months before the due date of when the funding is required, otherwise the application may be declined or not meet your funding deadline.

**Please note original application forms are only accepted, but please photocopy this application before submitting then forward directly to: Grassroots Trust Limited PO Box 9019, Hamilton 3240 | Freephone 0800 957 960 | [grassrootstrust.co.nz](http://grassrootstrust.co.nz)**